

On-Time Graduation Rates:

Total # of on-time graduates during 2010/2011 Award Year = 108

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On-time graduation rate = 100%

Tuition/Estimated Fees:

	MicroSoft Office Business Applications	Medical Administrative Assist	Medical Billing and Coding	Medical Office and Administrative Specialist Billing & Coding	Medical Office Specialist	Desktop Tech Office Specialist	Computerized Business Apps
Clock Hours	540 hr.	540 hr	480 hr	920 hr	740 hr	740	920 hr
Weeks	20 wk	20 wk	18 wk	50 wk	30 wk	30wk	50 wk
Credit Hours	39	39	33.5	52	50.5	50	53.5
Tuition	5400	5400	4800	19476	7400	7400	19476
Books	500	500	580	1032	775	425	1032
Computer	0	0	0	400	0	0	400
Totals	5900	5900	5380	20908	8175	7825	20908

Comparable program information related to tuition, program and program length may be attained from the **Accrediting Commission of Career Schools and Colleges, 2101 Wilson Blvd. Suite 302, Arlington, VA 22201, and (703) 247-4212.**

Tuition Discounts

Performance Training Institute offers tuition discounts to Senior Citizens, Members of the Military, and Workforce Development Programs (WIA). Only one discount may be applied to each eligible student.

Senior Citizen Discount: Students who enroll in Performance Training Institute and are age 50 or above at the time of enrollment, will receive a 15% discount on the tuition cost. The discount applies to tuition cost only and cannot be applied to books, computer or other expenses.

Military Discount: Active duty members, reservist or guard members currently serving in a branch of the United States military, which includes the U.S. Air Force, Army, Navy, Marine Corps and Coast Guard or the spouse of active duty military members as well as retired or honorably discharged veterans who enroll in Performance Training Institute will receive an 15% discount on the tuition cost.

Workforce Development Programs (WIA): Performance Training Institute is approved by the New Jersey Department of Labor to participate in the Workforce Investment Act (Workforce Development Program) and the Division of Vocational Rehabilitation Program for those who qualify. Discount varies based on program. Please speak to our Admissions and/or Financial Aid Department.

Placement Rates:

Placement information for Ground Campus Programs

Medical Billing / Coding

Start Date	Total	%
# Started	4	
# Graduated	4	100%
Available for Employment	4	
Employed in Field	3	75%

Medical Office and Administrative Specialist

Start Date	Total	%
# Started	32	
# Graduated	32	100%
Available for Employment	28	
Employed in Field	19	68%

Medical Administrative Assistant

Start Date	Total	%
# Started	32	
# Graduated	32	100%
Available for Employment	28	
Employed in Field	19	68%

Microsoft Office Business Applications

Start Date	Total	%
# Started	16	
# Graduated	16	100%
Available for Employment	13	
Employed in Field	10	77%

Medical Office and Administrative Specialist – Distance Education – no records to report at this time.

Median Loan Debt Incurred by Graduates:

Total Median Loan Debt (including Title IV and Institutional) = \$12,055.64

Total Median Title IV Loan Debt = \$11,886.68

Total Median Institutional Loan Debt = \$350.92

Standard Occupational Classifications:

Program	SOC Code	Occupation	Links
Medical Administrative Assistant	43-6013	Medical Secretaries	ftp://ftp.bls.gov/pub/special.requests/ep/ind-occ.matrix/occ_pdf/occ_43-6013.pdf
	43-4171	Receptionists and Information Clerks	ftp://ftp.bls.gov/pub/special.requests/ep/ind-occ.matrix/occ_pdf/occ_43-4171.pdf
	30-9094	Medical Transcriptionists	ftp://ftp.bls.gov/pub/special.requests/ep/ind-occ.matrix/occ_pdf/occ_30-9094.pdf
Medical Office and Administrative Specialist with Billing and Coding	29-2071	Medical Records and Health Information Technicians	ftp://ftp.bls.gov/pub/special.requests/ep/ind-occ.matrix/occ_pdf/occ_29-2071.pdf
	43-6013	Medical Secretaries	ftp://ftp.bls.gov/pub/special.requests/ep/ind-occ.matrix/occ_pdf/occ_43-6013.pdf
	31-9094	Medical	ftp://ftp.bls.gov/pub/special.requests/ep/ind-occ.matrix/occ_pdf/occ_31-9094.pdf

		Transcriptionists	nd-occ.matrix/occ_pdf/occ_31-9094.pdf
	43-4171	Receptionists and Information Clerks	ftp://ftp.bls.gov/pub/special.requests/ep/nd-occ.matrix/occ_pdf/occ_43-4171.pdf
	43-3011	Bill and Account Collectors	ftp://ftp.bls.gov/pub/special.requests/ep/nd-occ.matrix/occ_pdf/occ_43-3011.pdf
Medical Billing and Coding	43-6013	Medical Secretaries	ftp://ftp.bls.gov/pub/special.requests/ep/nd-occ.matrix/occ_pdf/occ_43-6013.pdf
	29-2071	Medical Records and Health Information Technicians	ftp://ftp.bls.gov/pub/special.requests/ep/nd-occ.matrix/occ_pdf/occ_29-2071.pdf
	43-4171	Receptionists and Information Clerks	ftp://ftp.bls.gov/pub/special.requests/ep/nd-occ.matrix/occ_pdf/occ_43-4171.pdf
	30-9094	Medical Transcriptionists	ftp://ftp.bls.gov/pub/special.requests/ep/nd-occ.matrix/occ_pdf/occ_31-9094.pdf
Microsoft Office Business Applications	43-4051	Customer Service Representatives	ftp://ftp.bls.gov/pub/special.requests/ep/nd-occ.matrix/occ_pdf/occ_43-4051.pdf
	43-6000	Secretaries and administrative assistants	ftp://ftp.bls.gov/pub/special.requests/ep/nd-occ.matrix/occ_pdf/occ_43-6000.pdf
	43-6014	Secretaries, except Legal, Medical, and Executive	ftp://ftp.bls.gov/pub/special.requests/ep/nd-occ.matrix/occ_pdf/occ_43-6014.pdf
	43-9061	Office Clerks (GENERAL)	ftp://ftp.bls.gov/pub/special.requests/ep/nd-occ.matrix/occ_pdf/occ_43-9061.pdf